

# Landlord's Notice to a New Tenant About an Order Prohibiting a Rent Increase

Read the instructions carefully before completing this form.

<b>To:</b> (Tenant's name and Address)	<b>From:</b> (Landlord's name and Address)
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**Address of the Rental Unit:**

## Part A: The rent we agreed on

You and I agreed that the rent for your rental unit would be \$ \_\_\_\_\_ . \_\_\_\_\_ per  
 month  week  other (specify) \_\_\_\_\_ , starting  .  
dd/mm/yyyy

This rent includes the basic rent for the rental unit, plus any amount you pay me separately for services (such as parking or cable).

## Part B: The rent I am permitted to charge you

I cannot charge you more than \$ \_\_\_\_\_ . \_\_\_\_\_ per  
 month  week  other (specify) \_\_\_\_\_ until I complete certain repairs or other work  
the Board has ordered me to do. See Part D below for the details about the work I have to do.

## Part C: Information about the rent I am permitted to charge

The rent set out above in Part B is based on the rent that I was charging the former tenant of your rental unit. That tenant made an application to the Board about maintenance and, as a result of that application, the Board issued an Order Prohibiting a Rent Increase.

The file number of the Board's Order is:

Until I complete the required work, the Order prohibits me from:

- charging more than the rent set out in Part B,
- giving a notice of rent increase for your rental unit, or
- collecting an increased rent, if I had previously given a notice of rent increase before the Board issued the Order and the rent increase was supposed to take effect after the Order was issued.

## Part D: The work I have to complete

The Order of the Board states that I must complete the following work before I can charge a rent that is more than the amount set out in Part B:

*Here is a description of the work the order requires me to do:*

*Attach additional sheets if necessary*

## Part E: The rent you must pay after the work is complete

Once I complete the work, I will be allowed to charge the rent amount set out above in Part A. This is the amount we agreed that you would pay for the rental unit. I can start charging you this amount on the first day of the first rental period that begins after the day I complete the work.

**Signature:**                       Landlord                       Representative

**Date**

  
dd/mm/yyyy

First Name

Last Name

Company Name (if applicable)

Mailing Address

Unit/Apt./Suite

Municipality (City, Town, etc.)

Prov.

Postal Code

Day Phone Number

Evening Phone Number

Fax Number

(        )

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(        )

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(        )

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E-mail Address

## Information for the Tenant from the Landlord and Tenant Board

1. The Board's Order Prohibiting a Rent Increase does not affect the annual rent increase date for the rental unit. If the landlord has completed the required work, the landlord will be permitted to increase the rent 12 months after the date you moved into the rental unit, provided the landlord gives you a valid notice of rent increase at least 90 days before the increase takes effect.
2. If you have any questions about this notice or about your rights, you can contact the Landlord and Tenant Board. You can reach the Board by phone at **416-645-8080** or toll free at **1-888-332-3234**. You can also visit the Board's website at [sjto.ca/LTB](http://sjto.ca/LTB).