

Small Claims Court

Claim No.

Address

Phone number

BETWEEN

Plaintiff(s)/Creditor(s)

and

Defendant(s)/Debtor(s)

TO:

(Name of defendant(s)/debtor(s))

TAKE NOTICE that you defaulted in your payment(s) to

(Name of plaintiff(s)/creditor(s))

(Check appropriate box.)

under an order for periodic payment, dated _____, 20 ____.

According to Rule 20.02(4) of the *Rules of the Small Claims Court*, the order for periodic payment terminates on the day that is 15 days after the creditor serves the debtor with this notice, unless before that date, a Consent (Form 13B) is filed in which the creditor waives the default.

under a proposal of terms of payment in the Defence (Form 9A) dated _____, 20 ____.

According to Rule 9.03(2)(c) the clerk may sign judgment for the unpaid balance of the undisputed amount on the day that is 15 days after the plaintiff serves the defendant with this notice.

Les formules des tribunaux sont affichées en anglais et en français sur le site www.ontariocourtforms.on.ca. Visitez ce site pour des renseignements sur des formats accessibles.

You can get forms and self-help materials at the Small Claims Court or online at: www.ontariocourtforms.on.ca.

NOTE TO DEFENDANT/DEBTOR:

If you

- failed to make payments but intend to do so; or
- made payments but the payments were not received by the creditor;

contact the plaintiff/creditor to make payment arrangements or correct the reason for non-receipt of payments. You may obtain the plaintiff/creditor's written consent (Form 13B may be used) to waive the default and file it with the court within 15 days of being served with this notice. Failure to do so may result in the following:

- in the case of default under a proposal of terms of payment in the Defence (Form 9A), the plaintiff may obtain default judgment for the unpaid balance of the undisputed amount; or
- in the case of default under an order for periodic payment, the order will terminate and the creditor may take other steps to enforce the order.

_____, 20 _____

(Signature of plaintiff/creditor or representative)

(Name, address and phone number of plaintiff/creditor or representative)